

Learn from the comfort of home!

> Business Computer Online Courses

Our **instructor-facilitated** online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners. It's no wonder that many long-lasting friendships have formed in our lively discussion areas.

All courses run for six weeks (with a two-week grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any course entirely from your home or office. Any time of the day or night.

How to Get Started:

1. Visit our Online Instruction Center:
www.ed2go.com/ctepc
2. Click the **Courses** link, choose the department and course title you are interested in and select the **Enroll Now** button. Follow the instructions to enroll and pay for your course. Here you will enter your e-mail and choose a password that will grant you access to the Classroom.
3. When your course starts, return to our Online Instruction Center and click the **Classroom** link. To begin your studies, simply log in with your e-mail and the password you selected during enrollment.

Phoenix College Downtown

Introduction to Crystal Reports 10

Make the points you want to make by converting raw database or accounting information into impressive and meaningful reports.

Introduction to Freehand MX

Harness the power of Freehand MX to create stunning logos, brochures, book covers, flyers, Web graphics, and more. \$79.

Introduction to Macromedia Director MX 2004

Director skills are in high demand. Learn to create learning applications, demos, games, interactive Web sites, and more.

Creating Web Pages

Learn the basics of HTML so you can design, create, and post your very own site on the Web.

Introduction to Visual Basic2005

Experienced programmer and teacher shows you how to create Windows applications using Visual Basic 2005.

Introduction to Visual Basic.NET

Experienced programmer and teacher shows you how to create Windows applications using Visual Basic .NET.

Intermediate Visual Basic.NET

Gain in-demand skills writing turnkey Windows programs that access and modify business databases.

Design Projects for Adobe Illustrator CS2

Practice while you learn the fundamentals of Adobe Illustrator CS2 with useful design projects.

Design Projects for Adobe Illustrator CS

Learn the basics of Adobe Illustrator CS with design projects that let you practice as you learn.

Project Management Fundamentals

Gain the skills you'll need to succeed in the fast-growing field of project management.

Project Management Applications

Experienced project manager teaches you tricks of the project management trade.

Employment Law Fundamentals

Learn the basics of employment law so you can legally hire, evaluate, and manage employees.

Purchasing Fundamentals

Improve your company's bottom line by mastering the fundamentals of purchasing.

Purchasing Applications

Become a more effective member of your company by learning to apply advanced purchasing concepts.

Supply Chain Management Fundamentals

Master the fundamentals of supply chain management and prepare for internationally recognized certification examinations.

Supply Chain Management Applications

Become more valuable to your organization by learning to improve company processes.

PMP Certification Prep 1

Begin a well-paying career as a project manager by preparing to take—and pass—the PMP certification exam.

PMP Certification Prep 2

Prepare to take—and pass—the Project Management Institute's PMP certification exam.

Learn More...

- Expert Instructor
- 24-Hour Access
- Online Discussion Areas
- 6 Weeks of Instruction

New course sessions begin on the third Wednesday of each month. Please visit our Online Instruction Center to see exact start dates for the courses that interest you.

Enroll Now!

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or call:

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Courses Start as Low as:

\$109

Requirements:

All courses require Internet access, e-mail, the Netscape Navigator, or the Microsoft Internet Explorer web browsers. Some courses may have additional requirements. Please visit our Online Instruction Center for more information.

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